

Harvest Tec LLC – Privacy and Compliance Policy

Privacy Policy

At Harvest Tec, we value the trust you place in us and take great care to protect the information you share with us. The policies and procedures we follow are strict. We strive to safeguard all information in order to protect your right to privacy. We continually review our policies and practices aimed at maintaining the security and confidentiality of personal information.

Types of information we collect

We collect only necessary information to consistently deliver responsive, high-quality service and to fulfill legal and regulatory requirements. The sources and types of information collected may include demographic, payroll, and banking data, Social Security number or other identification, email address and any additional information needed to process transactions, respond to inquiries, and fulfill administrative services requirements. Failure to provide requested information may limit access to the services we can provide.

Protecting the confidentiality and security of participant information

We have adopted and adhere to stringent security standards designed to protect non-public personal information against accidental or unauthorized access or disclosure. We maintain physical, electronic, and procedural safeguards to secure the information and comply with federal standards.

Parties to whom we disclose information

Access to customer information is strictly limited. We do not disclose any personal information obtained in the course of our relationship unless required or permitted by law, or if necessary to fulfill our contracted administrative services. Permitted disclosures include but are not limited to providing information to our employees who need to know the information in order to perform administrative services, and in limited situations, to unrelated third parties as permitted or required by law, for example, to protect against fraud, to protect the confidentiality or security of our business records, or to comply with applicable legal requirements. In all such situations, we stress the confidential nature of the information being shared and require the third party to receive the information to keep it confidential. Information will not be distributed or shared for marketing purposes or for any other purpose outside the scope of our business requirements.

Collecting and using non-personally identifiable information

When you visit our website, we collect certain information about you to help us analyze and improve the usefulness of the information we provide on this website. The information we collect does not identify you personally. It's anonymous "usage data", such as the number of unique visitors we receive, what pages are visited most often and the navigation preferences and characteristics of our visitors.